



EXECUTIVE COMMITTEE MEETING

Wednesday December 3, 2025 at 3:00 pm
Pasadena Convention Center, Board Room
300 E. Green St., Pasadena, CA 91101

AGENDA

PCOC Executive Committee

Tyron Hampton - Chair
Kim Burbank - Vice Chair
Phil Hosp - Secretary
Pat Amsbry - Treasurer

PCOC Staff

Michael Ross, CEO

PCOC Mission Statement

The mission of the Pasadena Center Operating company (PCOC) is to promote Pasadena as a meeting and travel destination in an effort to maximize economic impact through the development of meetings, conventions, entertainment events and tourism by providing professionally managed facilities and first-class service.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE OPEN SESSION PORTION OF THE

MEETING AS FOLLOWS: 1) By submitting public comment of any length to the following email: publiccomment@pasadenacenter.com up to two hours prior to the start of the meeting. Please be aware that this email address will not be checked within the two hours prior to the start of the meeting or, 2) During the meeting, by submitting comments in writing to the Recording Secretary, or by raising their hand to be recognized to speak at the appropriate time.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call 626/793-2122. Notification 72 hours prior to the meeting will enable the PCOC to make reasonable arrangements to assure accessibility to this meeting. Language translation services are available for this meeting by calling (626) 793-2122 at least 72 hours in advance. Habrá servicio de interpretación disponible para éstas juntas llamando al (626) 793-2122 por lo menos con 48 horas de anticipación.



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I. Call to Order

II. Roll Call

III. Public Comment on Matters Not on the Agenda

IV. Approval of Executive Committee Meeting Minutes:

- June 25, 2025: *Motion to Approve*

V. CEO Report - Michael Ross

VI. Board Agenda

VII. Adjournment: Next Meeting is Wednesday, January 28, 2026 at 3:00 p.m.

Copies of this agenda and past agendas are posted at, Pasadena City Hall and available for download online at <https://www.visitpasadena.com/board-agendas/>.

A handwritten signature in black ink that appears to read "T. Hampton".

Tyron Hampton, Chair, Board of Directors

I HEREBY CERTIFY that this Agenda, in its entirety, was posted on the Internet at www.pasadenacenter.com and in the City of Pasadena rotunda area bulletin board at 100 N. Garfield Ave.

A handwritten signature in blue ink that appears to read "Margie Christ".

Margie Christ, Recording Secretary