PASADENA
CENTER OPERATING COMPANY

MEETING OF THE BOARD OF DIRECTORS
Wednesday, June 24, 2026 at 4:00 pm
Pasadena Convention Center, Civic Auditorium Gold Room
300 E. Green St., Pasadena, CA 91101

AGENDA

PCOC Mission Statement
The mission of the Pasadena Center Operating company (PCOC) is to promote Pasadena as a meeting and travel destination in an effort to maximize economic impact through the development of meetings, conventions, entertainment events and tourism by providing professionally managed facilities and first-class service.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE OPEN SESSION PORTION OF THE MEETING AS FOLLOWS: 1) By submitting public comment of any length to the following email: publiccomment@pasadenacenter.com up to two hours prior to the start of the meeting. Please be aware that this email address will not be checked within the two hours prior to the start of the meeting or, 2) During the meeting, by submitting comments in writing to the Recording Secretary, or by raising their hand to be recognized to speak at the appropriate time.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call 626/793-2122. Notification 72 hours prior to the meeting will enable the PCOC to make reasonable arrangements to assure accessibility to this meeting. Language translation services are available for this meeting by calling (626) 793-2122 at least 72 hours in advance. Habrá servicio de interpretación disponible para éstas juntas llamando al (626) 793-2122 por lo menos con 48 horas de anticipación.

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I. Call to Order

II. Roll Call

III. Public Comment on Matters Not on the Agenda

IV. Approval of April 22, 2026, Board Meeting Minutes: *Motion to Approve*

V. Executive Committee Report – Tyron Hampton

- FY 2027 Board Committees
- Facilities Ad Hoc Committee – Facilities Future Needs
- Watch Party – Mexico vs Czechia

VI. Waterproofing the Civic Plaza and Interior patching and Painting at the Pasadena Civic Auditorium. Michael Ross, CEO: *Motion to Approve*

It is recommended that the PCOC Board:

Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301 (Existing Facilities).

Accept the proposal dated August 13, 2025, submitted by Spectra in response to the plans and specifications for the Restoration of the Civic Auditorium Phase 4, which includes additional waterproofing the Civic Plaza and interior patching and painting. Authorize the CEO to enter into a contract for an amount not-to-exceed $450,000 which includes the base contract amount ($400,000) and a contingency of ($50,000) to provide for any necessary change orders.

Grant the proposed contract an exemption from Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049 (B) contracts for which the PCOC's best interest are served.

Staff Report Attached

VII. Ballroom Lighting Upgrade to Energy Efficient LED Fixtures and Control Panel. Michael Ross, CEO: *Motion to approve*

It is recommended that the PCOC Board:

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Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301 (Existing Facilities).

Accept the proposal dated April 15, 2026, submitted by GonLED in response to the plans and specifications for the Ballroom Lighting Upgrade to Energy Efficient LED Fixtures and Control Panel and Authorize the CEO to enter into a Contract with GonLED in the amount of $1,501,891.01 for the Ballroom Lighting Upgrade. Competitive Bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities; and

Grant the proposed contract with GonLED an exemption from the Competitive Bidding Process set forth in the Competitive Bidding and Purchasing Ordinance pursuant to the Pasadena Municipal Code Section 4.08.049(B), contracts where the best interests of the City are served.

Staff Report Attached

VIII. Directors Reports

- Financial Report, May 2026 – Eric Happe: *Motion to Approve*
- Sales - Center, Civic, CVB - Kristin McGrath
- Marketing Update - Christine Susa
- Operations – Naz Sabripour
- Ice Rink - Michael Ross

IX. Chief Executive Officer Report - Michael Ross

- FY 2027 Budget Approval Update

X. Tournament of Roses Report - David Eads, CEO

XI. Adjournment - Next meeting is Wednesday September 23, 2026 at 4:00 pm

Copies of this agenda and past agendas are posted at Pasadena City Hall and available for download online at https://www.visitpasadena.com/board-agendas/

Tyron Hampton, Chair, Board of Directors

I HEREBY CERTIFY that this Agenda, in its entirety, posted on the City of Pasadena rotunda area bulletin board at 100 N. Garfield Ave., and on www.pasadenacenter.com.

Margie Christ

Margie Christ, Recording Secretary